



# SITYOG INSTITUTE OF TECHNOLOGY

(NAAC Accredited Grade 'B') Growth Center, Jasoia More, Aurangabad (Bihar) – 824102  
Approved By AICTE under Govt. of India (Ministry of HRD), Affiliated to Aryabhata Knowledge University, Patna  
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Ref. No. SIT/R/362/26

Date: 04-06-2026

## OFFICE ORDER

### *Appointment of Departmental NPTEL Coordinators*

In order to strengthen the implementation and monitoring of NPTEL (National Programme on Technology Enhanced Learning) activities within the Institute, the following faculty members are hereby appointed as **Departmental NPTEL Coordinators** for their respective departments with immediate effect:

Name of the Faculty	Designation	Department
Mr. Satyam Kumar	Assistant Professor	Civil Engineering (CE)
Mr. Navdeep Kumar	Assistant Professor	Electrical Engineering (EE)
Mr. Deepak Kumar	Lecturer	Computer Science & Engineering (CSE)
Mr. Saurav Mishra	Lecturer	Mechanical Engineering (ME)

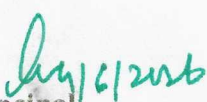
The Departmental NPTEL Coordinators shall be responsible for coordinating, implementing, and monitoring all NPTEL-related academic and administrative activities within their respective departments. Their responsibilities shall include, but not be limited to:

1. Promoting awareness and participation in NPTEL courses among students and faculty members.
2. Facilitating and monitoring student enrolment in NPTEL courses.
3. Disseminating information regarding NPTEL course offerings, examination schedules, registration deadlines, and certification procedures.
4. Maintaining departmental records of enrolments, course completions, and certifications.
5. Encouraging students to undertake discipline-specific and skill-enhancement courses through the NPTEL platform.
6. Coordinating departmental NPTEL activities and submitting periodic progress reports to the Institute.
7. Acting as the primary point of contact between the department and the Institute NPTEL Coordinator.
8. Extending necessary guidance and support to students throughout the course duration.

The Departmental Coordinators shall work in close coordination with **Mr. Shashi Bhushan Singh, Dean (Academics)**, who serves as the **Institute NPTEL Coordinator**, to ensure the effective implementation and successful execution of all NPTEL initiatives.

All faculty members and students are requested to extend their full cooperation to the Departmental NPTEL Coordinators in carrying out their responsibilities.

This order shall come into effect immediately.

  
Principal

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